

# CARER CHECKLIST

I.D NUMBER:

- ALL RELEVANT DETAILS INSERTED INTO DATABASE
  
- ADDITIONAL INFORMATION GIVEN TO CARER:
  - Carers NSW/ Resource Centre
  - Alzheimer's Association
  - Commonwealth Carelink Centre
  - Carer support Groups
  - Sutherland or St George Carer Support Project
  - Benevolent Society Dementia handbook
  - Other \_\_\_\_\_
  
- INFORMATION GIVEN ON REGULAR RESPITE PROVIDERS:
  - Centre based
  - Disability Services Prog.
  - Home Care
  - HACC funded provider
  - National Respite for Carer's Prog.
  - Other \_\_\_\_\_
  
- PRINT CLIENT DETAILS AND FILE IN CABINET
  
- FAX REQUEST FOR RESPITE TO SERVICE PROVIDER
  - Include "referral to" form from database for first service
  
- CONFIRMATION LETTER SENT TO CARER OUTLINING FULL CONVERSATION
  - Vickery Lodge "Residents Guide"
  
- SEND INFORMATION ON SESCRC AND CARERS RIGHTS AND RESPONSIBILITIES (send with Confirmation Letter)

FILE IN CARERS FILE